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| **Tamara Williams**  **District 2 Co-Manager**  Traverse City Central HS  1150 Milliken Drive  Traverse City, MI 49686  tamaragrove@msvma.org  (231) 631-0995 | **msvmalogo.mission.rgb.gif** | **Michele Zebell**  **District 2 Treasurer**  Traverse City East MS  1776 North 3 Mile Road  Traverse City, MI 49696  michelezebell@msvma.org  (231) 933-7320 |

**DISTRICT 2 Fall Meeting**

Location: Pearl’s Restaurant, Elk Rapids

Date: 9/21/2018

*6:00 Meeting/Dinner*

**Agenda (Minutes)**

1. **Call to order and introductions**

In attendance: Kerwin, Wangeman, Grove-Williams, Wolf-Schlarf, Zebell

Absent: Carter, Cline, Dee, Deike, Evans, Reed, Ross, Stow, Wells

1. **Approval of agenda**
2. **Approval of your Spring 2018 District Meeting minutes**
3. **Receive treasurer’s report –**separate document (Michele Zebell)

* **September 9th Full Board meeting update –**
* **Proposals recently passed 2016-2018**
* **Proposal 16-04:  MMC Planning Committee Coordinator**
  + - Creation of the appointed position of MSVMA MMC Planning Committee Coordinator
* **Proposal 16-09:  Update Sight Reading Guidelines**
  + - **JHMS Sight Reading Guidelines - Proposed Changes**

**HS Sight Reading Guidelines - Proposed Changes**

\*SEE MSVMA WEBSITE for specifics

* **Proposal 17-04:  Clinician Consultant Program Addition**
* **Proposal 17-08:  Choral Festival – Inclusion of Bio for Participating Choirs**
  + - Allow directors to include a 50-100 word biography of their choir for adjudicators at Choral Festival.
* **Proposal 17-09:  Required Repertoire Choices for MS Choirs**
  + - Allow Middle School Choirs to choose music from any existing list, including High School Intermediate and Advanced, as their required piece for festival.
* **Proposal 17-12:  MSVMA New Board Structure**

* **Proposal 18-01: Collaboration of Singers at Solo & Ensemble Festivals** 
  + - Allow students from multiple member schools to collaborate at District and State Solo & Ensemble Festivals, in the small ensemble (2-5 members) category
* **Proposal 18-02: 6-7-8-9 Honors Choir Online Auditions** 
  + - Grade 6-7-8-9 Honors Choir auditions will be an online video audition
* **Proposal 18-03: Ensemble Participation at Musical Theatre Festival**
  + - Ensembles may participate in the Music Theatre Solo and Ensemble Festival; utilizing the same registration rules as traditional S&E Festivals. SEE WEBSITE
* **Proposal 18-06: Volunteer Requirement for MSVMA Members**
  + - MSVMA school memberships will be required to volunteer assistance at events at least once a year when their students are participating in them.
      * Main office will create an awareness campaign...weekly notes-Understand each position and how they can fulfill this requirement
      * Members are responsible to keep track of how they volunteered
      * DM send out email to district members listing different opportunities to volunteer
      * We are developing the policy for members who do not volunteer
      * Next year’s registration will include questions “how did you volunteer last year” and “how would you like to serve this year?”
* **Proposal 18-08: Timeline for Repertoire Submissions to Required List** Dec. 1: deadline for submissions**/** Announcement of the additions at the MMC
* MSVMA Fund Development Campaign - donation envelope

1. **September 15th DEADLINE for membership application – $385   Register online in “View Profile”! Please check and Update your profile info too!**

* All TRANSFERS for DISTRICT and STATE EVENTS HAVE TO BE SUBMITTED BY   NOV. 15, 2018

1. **Festival Registration/Application process**

* Directors will register using the on-line scheduler for S&E and CHORAL FESTIVAL, just like last year... Final invoice including required signatures and paperwork must be printed, postmarked and mailed by the registration deadline. **Full payment of fees and appropriate paperwork with signatures must be mailed with the invoice.**
* Directors are encouraged to request payment in advance with their school districts.
* School check, cashier’s check or money order is required. Personal checks can be used, but they will be cashed.
* Changes to repertoire – 2 weeks in advance of festival!

1. **MSVMA ‘Handbook’ IS** the newly updated MSVMA website
2. **Honors Choir deadlines and music and State Events -** see MSVMA website
3. **Review District Festivals Fees 2018-2019**

**S&E Fees**:

Solo - $25

Small Ens. (2-5 singers)- $35

Large Ens. (6-20 singers) - $40

**Choral Festival Fees:**

Middle School - $135 per choir (new rubrics this year)

High School - $135 per choir

1. **Dates for District 2 activities for 2018-2019 (this year)**

HS/MS Solo & Ensemble

* + - Date – Saturday, January 19, 2019
    - Location– Traverse City West Sr. High School
    - Host – Erich Wangeman/ Wendee Wolf-Schlarf

HS/MS Choral Festival

* + - Date – Wednesday, February 27, 2019
    - Location – Gaylord High School
    - Host – Justin Reed

1. **Set Dates for District 2 activities for 2019 (next year)**

HS/MS Solo & Ensemble

* + - Date – Saturday, January 11, 2020
    - Location– Traverse City West Sr. High School
    - Host – Erich Wangeman/ Wendee Wolf-Schlarf

HS/MS Choral Festival Day ONE

* + - Date – Thursday, February 27, 2020
    - Location – TBA
    - Host – TBA

HS/MS Choral Festival Day TWO

* + - Date – Friday, February 28, 2020
    - Location – TBA
    - Host– TBA

1. **Carolyn F. Leep Scholarship Fund**

* Donations - Our District donation = $100
* Application (due Nov. 15, 2018)

1. **Communications Plan for All D2 information - DM’s USE MSVMA E-MAIL!**

* All Districts now have one official District Manager
* All correspondence for **DISTRICT EVENTS** are directed to:

**Tami Williams (**[**tamaragrove@msvma.org**](mailto:tamaragrove@msvma.org)**)**

* All invoices and fees are sent to:

Michele Zebell, MSVMA

Traverse City East Middle School

1776 North 3 Mile Road

Traverse City, MI 49696

* All **STATE EVENTS** are sent to **STATE SUPERVISORS**.
* ALL MEMBERS MUST VISIT both MSVMA and DISTRICT 2 WEBSITE FOR UPDATES AND INFORMATION

1. **District 2 concerns to be presented at the January 25, 2019 Full Board Meeting**
2. **Other Business**
3. **Spring District Meeting – NO SPRING MEETING**
4. **Adjournment**

POST-MEETING/addendums: